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Approved For Release 2003/06/10 : CIA-RDP78-04302A000100040019-9

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RECOMMENDATIONS FOR TIGHTENING UP  
THE LANGUAGE AWARDS PROGRAM

1. No award will be granted for achievement of elementary proficiency.

2. After 4 February 1962, no maintenance award will be granted except for high comprehensive proficiency.

~~off~~ 5-year limit on payment of intermediate  
No <sup>maintenance</sup> award will be paid

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3. Awards for achievement of proficiency in a second, third, and fourth related language (ref: Table of Language Groups, page 3, memo dated 29 September 1958, to Committee from C/TSS/LAS) shall be one-half the amount specified in the schedule of awards for attainment of an awardable level. Awards will be limited to four languages in a related group.

*Table this*

4. Personnel who have claimed or tested comprehensive proficiency are required to be tested comprehensively. Maintenance awards will be granted only if an awardable level of comprehensive proficiency is maintained; achievement awards will be granted only if the attained comprehensive proficiency is maintained.

OK. OK

*Check w/ Testing Branch on ~~off~~ hair-line*

*revers.*

*H R T F L*

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5. No proficiency test may be taken for achievement in a language within three months after the submission of a self-evaluation or the completion of a comprehensive test in that language.

*auth*

6. The total amount of money awarded an individual for language proficiency achieved or maintained during a fiscal year will be \$\_\_\_\_\_.

*auth*

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7. Any external language training sponsored by CIA by an approved Request for Training at Non-CIA Facility requires tested evidence of competence prior to training, and achievement awards will be granted at the "directed" amounts.

*External (Training) - is directed!*

*No ach. a. pd. for directed study  
internal or external. (per suggestion of J.R.)*

*Ach. Award for ach. of <sup>an achievement level of</sup> prof. in a given lang.*

8. Candidates are ineligible for an achievement award within the year following completion of full-time, directed training.

*Map -*

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